**[The title of your research project goes here]**

Informed consent form

**Purpose of this study**

The purpose of this study is to .....................................

**What will happen in the workshop session?**

The ***[workshop/interview]*** will include conversations around .................................. Notes will be taken to document your opinions and actions during the session.

**Who is collecting this information?**

The people facilitating the workshop with you today are ***[user researchers from]****.*

**Your rights as a participant**

• Your participation in this study is voluntary.  
• You may refuse to take part at any time.  
• You may take a break at any time.  
• You may ask questions at any time.   
• Your answers are kept confidential.

**What will the data be used for and who will see it?**

The data will be used to help us understand and improve .................................. Only the Research team and ............................... will have access to the output of this workshop. All data will be anonymised so you will never be identified when we use the data.

**How will the data be stored and for how long?**

The data will be stored on a secure site that will have access only by the user research team. We will hold your details for 2 years and this will be deleted 2 years form the data you write below.

**Your agreement**

Please sign this form if you consent to us collecting this data and recording the session.

**THANK YOU**

**Your name:**

**Date:**

**Signature:**